



To: PCCS Parents and Interested Constituents

From: Myron

Re: Board Briefs

Date: 10-29-09

The October, 2009 Meeting of the Board of Directors was held on October 27, 2009 at 7:00 P.M. in the Conference Area of the Anna B. Comstock Building, 1591 Jones Point Road, Grayslake, Illinois 60030. This meeting is also the annual meeting of the Corporation. A roll call determined that the following members of the Board of Directors were present to determine a quorum: President, Geoff Deigan; Vice President, Dr. Barbara Provost; Treasurer, Steve Achtemeier; Secretary, Mark Dybas; Bob Creviston, John Wylie; Eric Hebert; Elizabeth Stearns; and Board Recorder, Ms. Terry D'Angelo. Board member, Bob Bentz was absent (excused). Also present were Board appointee designee, Tom Keenan, Staff Liaisons, Tricia Johnson and Christine Jeffery; Brian Greene, Principal; Business Manager, Stacy Gavin; Manager of Employee Benefits and Facilities, Mary Burks; PSO President, Jennifer Ropke; and School Director, Myron Dagley. Several parents and former Board Members were in the audience as well.

Board Member, Bob Creviston, led the audience in reciting the Pledge of Allegiance.

The Board then reviewed the agenda and adopted a resolution to adopt the agenda as published with one amendment. The Closed Session Minutes of the September 29, 2009 Meeting were removed as they have not been finalized.

President Deigan and Vice President, Dr. Barbara Provost then began the acknowledgements of the service of outgoing Board of Director Members, Bob Creviston and Bob Bentz. Several board members made laudatory comments regarding their three years of service as Board members to the School. The retiring Board members were then excused.

Incoming Board members were then seated along side the remaining members of the Board. A roll call of the Board determined that a new quorum was present with the following Board of Director Members responding as present: Geoff Deigan, Dr. Barbara Provost; Steve Achtemeier; Mark Dybas; Eric Hebert; Elizabeth Stearns; John Wylie; and Tom Keenan. Newly seated Board Member, Dean Thorson was absent (excused). All other meeting attendants previously identified remained at the meeting.

The Board immediately then began the process of electing new officers of the Board. The process included nominations for office followed by a roll call vote on each position. At the conclusion of this process the following officers were elected for the term of one year:

- President—Geoff Deigan
- Vice President—Dr. Barbara Provost
- Treasurer—Steve Achtemeier
- Secretary—Mark Dybas

The Board then adopted a resolution accepting all the policies of the former Board of Directors.

The Board then adopted a resolution engaging the services of legal firms for the following purposes:

- Hodges, Loizzi, Eisenhammer, Rodick and Kohn-General Counsel
- Srage Hauser, L.L.C.-Special Education
- Franczek, Radelet & Rose- Recharter Issues
- Magee, Negele, & Associates, P.C.- Real Estate Tax Firm

The Board then adopted a resolution accepting the three Managers of the L.L.C as follows:

- Mrs. Eve Lee- Prairie Holdings Corporation
- Mr. John Rizzo- Prairie Crossing Charter School
- Mr. Robert Helle- co-endorsed by Prairie Holdings Corporation and the School.

The board then turned their attention to the items and reports on the Consent Agenda which included:

- The Director's report including information from the Principal, Manager of Employee Benefits, and the Business Manager.
- The financial statements for September, 2009.
- The Treasurer's Report which had been circulated over the weekend.
- A verbal report of the Human Resource Committee
- A report from the Governance Committee
- A report from the Communications, Public Relations, and Fund Raising Committee
- A report from the Excellence in Academic Programs Advisory Committee including the new definition of integrated curriculum adopted by this committee
- A report from the President
- A report from the PSO
- The Board reviewed Open Session Minutes from their meeting of September 22, 2009 and Special Meeting of September 29, 2009

The Board then adopted a resolution approving the minutes of their September 22, 2009 meeting and the special meeting of September 29, 2009.

The Board also then adopted a resolution accepting all other reports on the Consent Agenda.

A call for Public Comment then was made and one or two members of the audience spoke to issues of interest to them.

The board then focused its attention on the Discussion Agenda Items which included:

- A review of legal bills from three of the law firms totaling \$1031.21.
- A second reading of an amendment to Policy # 200.22, Board Meeting Attendance
- A second reading of a new policy Policy #400.3.10, Sick Leave Bank
- The FY-10 Contract with Music Tutorial Services, Inc. for the instrumental music program here at PCCS
- A first reading of a proposed amendment to Policy 400.1, Uniform Grievance Policy
- A first reading of a proposed amendment to Policy 400.2, Ethics of Staff and Board Members
- A first reading of proposed amendment to Policy 400.4, Leave for Religious Holidays
- Reviewed competitive quotes from potential vendors for the provision of snow removal for winter FY-10
- A discussion led by Geoff Deigan regarding creating the Annual Corporation Report for PCCS.
- A report from President, Geoff Deigan regarding the review of Closed Session Minutes of the Corporation.

The board then again issued a call for Public Comment before adjourning into Closed Session for the purposed of reviewing and discussion Closed Session minutes of the meetings of September 10 and 22, 2009 as well as the semi annual review of all Closed Session minutes required by statute.

Upon return from Closed Session, the Board then adopted resolutions as follows:

- A resolution authorizing the payment of legal bills in the amount of \$1031.21
- A resolution adopting amended policy #200.22, Board Meeting Attendance.
- A resolution adopting amended policy #400.3.10, Sick Leave Bank
- A resolution approving the contract with Music Tutorial Services, Inc. not to exceed the amount of \$26,950 or whatsoever lesser amount of tuition costs as may be collected.
- A resolution approving a contract with the lowest responsible quote/vendor for snow removal services, AAM Snow Removal Services as per their proposal.
- A resolution approving Closed Session Minutes as amended for Board of Director Meetings of September 10, and 22, 2009.
- A resolution authorizing the retention of Closed Session Minutes and or the redaction/release of Closed Session Minutes as a consequence of the semiannual review of previous meetings.

Prior to adjourning the meeting the Board agreed to move its November meeting to November 17, 2009 at 7:00 P.M. and its Finance Committee meeting to the same night at 6:00 P.M. These changes were made to accommodate the potential travel schedules of the Board members during the Thanksgiving Recess Period. Topics suggested for future meeting agendas included a report from Principal Brian Greene on

the FY-09 ISAT and NWEA Test Date and a discussion of a proposed staff position, Development Coordinator.

There being no further business, the Board Meeting was adjourned at approximately 9:50 P.M. Persons with questions regarding the School or these briefs are encouraged to contact President, Geoff Deigan at 312-401-4372 or Myron Dagley at 847-543-9722 or 847-553-7095.

Prairie Crossing Charter School is a public school that transforms our children through academic discovery and interaction with our unique natural, ecological, and community resources.

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