



To: PCCS Parents and Interested Constituents

From: Myron

Date: 9-23-09

Re: Board Briefs, September 22, 2009 Board of Director's Meeting

The regular meeting of the Board of Directors for September, 2009 was held on September 22, 2009 at 6:30 P.M. in the Conference Area of the Anna B. Comstock Building, 1591 Jones Point Road, Grayslake, Illinois 60030. Those members answering roll call to constitute a quorum were: Geoff Deigan, President; Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Bob Creviston; Bob Bentz; Elizabeth Stearns; Eric Hebert; and John Wylie. Also present were Ms. Katy Fields, Staff Liaison; Mrs. Patti Mallin, Staff Liaison; Mrs. Stacy Gavin, Business Manager; Mrs. Jennifer Ropke, PSO President and Myron Dagley, School Director. Candidate seeking Board Appointments, Mr. John Rizzo was also present. Parent Elected Board Member Designee, Dean Thorson and Principal, Brian Greene were present as well for most of meeting.

The meeting was convened at about 6:35 P.M. following the Roll Call. President Deigan asked Katy Fields to lead the group in the Pledge of Allegiance. He then introduced Ms. Terry D'Angelo who has volunteered to join the Board as the Board Recorder. Terry will attend all regularly scheduled meetings of the Board and take notes from which the official minutes of the meeting will be prepared and submitted to the Board Secretary. In that role, she will also call roll to convene the meetings and call roll call votes when warranted. The Board acknowledged with appreciation this volunteer effort and the time commitment represented.

The Board then made resolution to adopt the Meeting Agenda

The Board then moved to adjourn into Closed Session for the purposes of interviewing potential candidates for Board Appointment and to review Closed Session Minutes of prior meetings and the semiannual review of closed session minutes as required by law. During this time frame, candidates John Wylie and John Rizzo were interviewed by the Board of Directors.

Upon return to Open Session at about 7:35 P.M., the Board began its review of items on the Consent Agenda including:

- The Director's Report including information from the Principal, the Manager of Employee Benefits and Facilities, and the Business Manager was reviewed.
- The Financial Statements for the month of August, 2009

Prairie Crossing Charter School is a public school that transforms our children through academic discovery and interaction with our unique natural, ecological, and community resources.

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School Director: Myron Dagley
Principal: Brian Greene

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- The Treasurer's Report was handed out and given orally
- An oral report of the Human Resource Committee was given
- The report of the Governance Committee was reviewed.
- The report of the Communications/Public Relations and Fund Raising Committee was reviewed.
- The report of the Excellence in Academic Programming Advisory Committee was handed out and reviewed.
- The President's report was reviewed.
- The PSO Report was reviewed as well as their financial statements.

The Board then adopted a resolution adopting the Open Session Minutes of the September 1, 2009 Board of Directors Meeting.

Secretary, Mark Dybas explained that the minutes of the Special Open Session of September 10, 2009 were not yet ready to be adopted.

The Board then adopted a resolution accepting all the written and oral reports on the Consent Agenda.

President Deigan then called for Public Comment

The Board then addressed the items on the Discussion Agenda which included the following:

- Legal bills from two different law firms totaling \$833.15 were reviewed.
- A first reading on amended Policy #200.22, Board Meeting Attendance was declared.
- A first reading on new Policy # 400.3.10, Sick Leave Bank for Teachers was declared, but the policy was remanded to the Human Resource Committee for further discussion.
- A second reading on amended Policy # 200.17, Criteria for Taskforces Reporting to the Board was declared.
- The Board reviewed for an additional time a procedural statement on the management protocols for committees.
- A discussion regarding the need for repairs and changes within the school's technology department was held.
- The Board discussed a revised and amended FY-10 Operating Budget for this school year.
- The Board received a newly required public report on executive compensation for administrative staff employed by the district.
- The Board discussed the need for a renewal of our Line of Credit with Lake Forrest Bank for October 1, 2009-September 30, 2010.
- The Board discussed a proposal to purchase audit services for FY10 from the auditing firm of Clifton- Gunderson for a cost not to exceed \$20,000.

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- The Board received its FY-09 Final Audit Report from the firm of Clifton- Gunderson. The school has again received an unqualified financial audit report.
- President Deigan reviewed for the public and board the steps currently being taken to complete the required semiannual review of all Closed Session minutes currently being retained by the Board of Directors. Action on this item is expected at the October, 2009 Annual Meeting of the Board.

Public comment was again requested by President, Deigan.

Following public comment, the Board adopted a series of resolutions which included the following:

- A resolution approving the Closed Session Minutes of the September 1, 2009 Meeting.
- A resolution approving the payment of legal fees totaling \$833.15.
- A resolution adopting the amended policy # 200.17, Criteria for Taskforces Reporting to the Board effective immediately.
- A resolution authorizing the administration to expend up to \$10,000 for emergency repairs on the technology system.
- A resolution adopting an Amended FY-10 Operating Budget effective September 22, 2009.
- A resolution authorizing the board and the administration to enter into an agreement with Lake Forrest Bank for a \$300,000 Line of Credit for October 1, 2009-September 30, 2010 subject to acceptable final negotiations on terms.
- A resolution appointing the firm, Clifton-Gunderson as financial advisors and auditors for FY-10 at a rate of not to exceed \$20,000.
- A resolution accepting the unqualified audit report for Fiscal Year 2009 as submitted by the audit firm, Clifton-Gunderson.

The board then again requested any relevant public comment. They then discussed briefly the topics which should be placed upon future agendas. A brief conversation among board members confirmed that the Board would reconvene on September 29, 2009 at 7:00 P.M. at which time a third candidate aspiring appointment to the Board would be interviewed

There being no further business, the Board formally adjourned the meeting at approximately 9:15 P.M.

Constituents with questions about these briefs or about the school are encouraged to call President Geoff Deigan at 312 401-4372 or Myron Dagley, School Director at 847 543-9722 or 847 553-7095. We thank all constituents for your continued support of this school and its opportunities for educating our students.

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