



Board of Directors'
HUMAN RESOURCES COMMITTEE & FINANCE COMMITTEE
Approved July 6, 2010

Tuesday, May 11, 2010 7:00 PM
Kennicott Building
1531 Jones Point Rd
Grayslake, IL 60030

Members Present

Dean Thorson, Betsy Jung, Jim Steinbeck, Mark Dybas, Tom Keenan, Steve Achtemeier, Barb Provost, Elizabeth Stearns, Eric Hebert, John Wylie, Geoff Deigan, John Rizzo

Staff Present

Sarah Kirch (Director of Development), Myron Dagley (Executive Director), Francis Verenski

Others Present

Laura Fay, Margaret Kulis

The meeting was called to order at 7:05p.m. by the chairs (Eric Hebert - HR, Steve Achtemeier – Finance)

Discussion Agenda

1. **Review and recommend staffing plan for FY11.** Mr. Dagley reviewed the current FY11 staffing plan that included; combining the part time Director of Special Educational and Education Technical Consultant positions into a full time position, combining the bookkeeper and business manager into on 40 hr/wk (12 month position), and discussed current issues on the recommendations for teachers, TA and support staff. Additionally the following topics were discussed: projected rates for state reimbursement, approval from ISBE to move to 392 students at full enrollment, student enrollment fee to stay at \$100, eligibility for \$14K reading grant (June 30th application deadline), changes to unemployment compensation and fundraising amounts needed for FY11. Consensus was that Myron and Sarah reexamine the fundraising amounts and look at need for increase fundraising budget for ongoing fundraising events and/or the development office.
2. **Review and recommend draft 4 FY11 budget.** Discussion combined with discussion agenda 1 item.
3. **Review April 2010 Financial Statements.** Not available.
4. **Review minutes of previous meetings.** No comments.

Closed Session

Not needed

Action Agenda

1. Recommend transmittal of FY11 proposed budget to the Board of Directors – Motion Mark Dybas, Second John Wylie. PASSED. Passed with the consensus that Myron and Sarah reexamine the fundraising amounts and look at need for increase fundraising budget for ongoing fundraising events and/or development office.
2. Recommend staffing plan FY11 to the Board of Directors. No motion necessary.
3. Accept April 2010 Financial Statements – TABLED.
4. Approve minutes from previous meetings.
 - a. April 13 HR Meeting Minutes Motion: Mark Dybas, Second: Eric Hebert, PASSED.
 - b. April 20 HR/Finance Meeting Minutes; Motion: Dean Thorson, Second Mark Dybas. PASSED.

There being no further business to attend to, Dean Thorson motioned to adjourn at 8:35 PM, John Wylie seconded.