

Prairie Crossing Charter School

HR COMMITTEE MEETING

Tuesday, October 13, 2009

Meeting Minutes Accepted 2/15/2010

The minutes of the Human Resources Committee held on Tuesday, October 13, 2009

Members Present

John Wylie, Chair
Mark Dybas
Steve Achtemeier

Staff Present

Myron Dagley, director

Other Board Member Present

Geoff Deigan

The meeting was called to order at 7:03 p.m. by the chair.

1. The committee discussed various Board Policies:

a. Board Policy #400.3.10 relating to the Sick Leave Bank, including eligibility, whether to revise the proposal to track the requirements of the Family Medical Leave Act, and the impetus behind this proposal. The committee believed that tracking the FMLA as to the right to use the bank was appropriate.

b. Board Policy #400.1 – the Uniform Grievance Procedure. The committee reviewed this policy carefully and made various substantive and non-substantive suggestions for edits.

c. Board Policy #400.2 – after discussion and review, the committee recommended minor grammatical changes designed to clarify language.

d. Board Policy #400.4 – the committee was concerned with the fact that the policy as written seemed to suggest the right to take an unlimited number of days. The consensus of the committee was to recommend a limit of up to five additional unpaid days beyond the employee's personal days.

After discussion, the committee asked Mr. Dagley to make the recommended changes.

2. The committee decided to table discussion of Board Policy #400.3 regarding the policy of leaves of absence so that it could be revised by Mr. Dagley.
3. The committee did not review the draft minutes of the September committee meeting as they were not ready for presentation to the committee.
4. Upon the motion of Mr. Achtemeier, with Mr. Dybas's second, the committee unanimously voted to recommend to the Board for second reading and adoption Board Policy #400.3.10 – Sick Leave Bank, as amended.
5. The committee also unanimously affirmed Board Policy #400.1 – Uniform Grievance Policy (on Mr. Dybas's motion and Mr. Achtemeier's second), and Board Policy #400.2 – Ethics Policy (again on Mr. Dybas's motion and Mr. Achtemeier's second).
6. There being no further business to attend to, the committee unanimously voted, on Mr. Dybas's motion, with Mr. Achtemeier's second, to adjourn the meeting at 8:55 p.m.