

PRAIRIE CROSSING CHARTER SCHOOL



WHERE EDUCATION COMES NATURALLY

PCCS Board of Director's Meeting AGENDA

Tuesday, April 27th, 2010 7:00 PM

Anna B. Comstock Building – Conference Area

1531 Jones Point Road

Grayslake, IL 60030

Approved 5-18-10

Call to Order

President Geoff Deigan

The minutes of a meeting of the PCCS Board of Directors held on Tuesday, April 27th, 2010 in the Conference Area of the Anna B. Comstock Building, Prairie Crossing Charter School, 1531 Jones Point Road, Grayslake, Illinois.

A copy of the board documents for this meeting is available for viewing either on the school website (www.pccs.ws) or in the school office.

Board Members Present

Geoff Deigan: President
Steve Achtemeier: Treasurer
Mark Dybas: Secretary
Dr. Eric Hebert
Tom Keenan
Elizabeth Stearns
Dean Thorson
John Wylie

Parents and Guests Present

Terry D'Angelo: Parent/Board Recorder
John Rizzo: Parent/LLC Board Representative
Jennifer Ropke: Parent/PSO President
Athena Christofalos, Barbara Erickson: Attorney
Laura Elizabeth Fay: Parent
Pat Gonder: Parent
Zach Gonder and Michael Flaig: Students

Board Members Not Present

Barbara Provost: Vice President

Staff Present

Myron Dagley: Director
Brian Greene: Principal
Stacy Gavin: Business Manager
Sarah Kirch: Director of Development and Community Relations
Paul Habel, Chris Hershiser: Staff Liaison
Frances Verenski, Melissa Pluchinski: Teachers
Reena Bagri: Teacher Assistant
Carol Flaig: Teacher Assistant

Those members answering roll call to constitute a quorum were:

Roll Call: Ayes, Geoff Deigan, President, Vice President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan; Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie. Not present: Dr. Barbara Provost

Pledge of Allegiance recited by Michael Flaig and Zach Gonder

Motion to Approve the Agenda by: Dean Thorson and seconded by Dr. Eric Hebert
Motion carried 7:05P.M.

Special Presentation: Culminating Project – Observation Hive - Michael Flaig and Zach Gonder

Motion to go into closed session by Mark Dybas and second by Steve Achtemeier

Role Call: Ayes Geoff Deigan, President; Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan; Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie, absent, Dr. Barbara Provost, Vice President

Closed Session

Discussion related to 5ILCS 120/2(c) 1-The appointment, employment, compensation, discipline, Performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

1. Recommend Candidate - Special Education Director Position

Discussion related to 5ILCS 120/2(c) 21-Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi annual review of the Minutes mandated by Section 2.06

2. Review Closed Session Minutes of Previous Board and Executive Committee Meetings

Discussion related to 5ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Commenced Open session at 9:13 P.M.

Discussion Agenda

3. Review Legal Bills
 - February 28, 2010 - Hodges, Loizzi, Eisenhammer, Rodick & Kohn (\$1811.34)
4. Second Reading: Amended Policy 600.1 – Class Size: Myron request that this move forward for a correction was made to say, 392 **total** students
5. Authorize Increase of Instruction Fee for FY11 to Align with Feeder Districts: Administration recommended that this move forward for approval. Geoff recommended the language state Administration authorize adjusting the instruction fee to realign with the feeder districts. The Governance Committee will reword the language.
6. Status of Executive Director: Vote to authorize the approval of the director's contract. The school expenditure was under \$1000.00 for conducting of the search. Compensation for the position will be \$85,000 plus TRS contribution. Health and Dental insurance will be offered at the same rate as for other PCCS employees. One time moving expense reimbursement not to exceed \$10,000 will also be provided. Many thanks were given to the Board of Directors as well as the hiring committee for their efforts in securing the best director candidate. John Wylie also stated his appreciation to Geoff Deigan for his dedication and work for the hiring of the new director
7. PCCS LLC Board Officers: Eve Lee, John Rizzo, and Bob Helle's position of the LLC Board Officers ends June 30, 2010. Mr. John Rizzo and Mr. Bob Helle requesting their renewal of these positions sent emails. It is the hopes that Eve Lee renew her position as well.
8. Work Hours for an Employee to Qualify for Full Time Benefits: Assuming the committee consensus has not changed, the Board of Directors should resolve that an employee must work in excess of thirty five (35) hours weekly during the course of the school year in order to be eligible for Board Supported Health and Dental Insurance. In addition, the board supports the level not be raised from the current level in effect of \$320.00 per month for both. Currently, PCCS will pay benefits for employees working 20 hours. HR Committee: Wanted to clarify that the policy change is an administrative decision/recommendation and not that of the committee. Having said this, Erik would approve of the change set forth. Board members raised questions if this was standard practice in other not for profits and school districts. It was asked by the Board that further research of surrounding districts regarding insurance coverage be undertaken before approving this change. Discussion tabled until May's board meeting pending further information.

Public Comment @ 9:40

10 Minutes

John Rizzo: Commented about the salary and insurance compensation package of the new director.

Jen Ropke: Commented about investigating local school district's insurance compensation
9:42

Consent Agenda

9. March Director's Report - includes Principal's, Manager's of Benefits & Facilities, Director of Development and Business Manager's Report

Written report provided

10. Financial Statements, March 2010

Written report provided

11. Treasurer's Report and Finance Committee Report

Written report provided

12. Human Resource Committee Report

Report provided at the meeting

13. Governance Committee Report

Verbal report provided; Committee reviewed the policies that are on the Discussion Agenda

14. Communications/Public Relations and Fund Raising Committee Report

Written report provided

15. Excellence in Academic Programs Advisory Committee Report

Written report provided

16. President's Report

Written report provided

17. PSO Report

Written report provided

18. Review Strategic Planning Steering Committee Minutes – 1/27/2010

19. Motion to Approve Strategic Planning Steering Committee Minutes – 1/27/2010

Moved by John Wylie and second by Dr. Eric Hebert All Ayes, motion carried

20. Review Open Session Minutes –3/23/10

21. Motion to Approve Open Session Minutes –3/23/10

Moved by Dean Thorson and second by Steve Achtemeier All Ayes, motion carried.

22. Motion to Accept Reports on Consent Agenda

Moved by Dr. Eric Hebert and second by John Wylie So Moved

Public Comment 9:47

10 Minutes

Laura Fay: Commented on funding. In addition, complimented the improved aesthetics in the front of Kennecott Building.

Chris Hershiser: Asked about the teacher's contract and letters of intent. Myron discussed issuing letters of intent in the near future.

Sarah Kirch: Presented a gift from one of their sponsors.

Mr. Dagley reported that on Monday, May 17th, 2010, Craig Mallin of Davenport Iowa, one of the founding members of PCCS, is bringing a group of environmental leaders to view PCCS for its environmental qualities.

Action Agenda – New Business 9:52

- 1A – Authorize Contract for Special Education Director FY11

Moved by Steve Achtemeier and second by Dean Thorson So Moved

Role Call: Ayes Geoff Deigan, President, Steve Achtemeier, Treasurer; Tom Keenan;

Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie, Abstain: Mark Dybas Carried

- 2A – Approve Closed Session Minutes of Previous Board and Executive Committee Meetings

Moved by Tom Keenan and second by Mark Dybas All Ayes, motion carried

Role Call: Ayes Geoff Deigan, President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan;

Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie,

Voice Vote: All Ayes, Carried

3A - Authorize Payment of Legal Bills- \$1811.34

Role Call: Ayes Geoff Deigan, President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan;

Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie,

Moved by Mark Dybas and second John Wylie

Role Call: Ayes Geoff Deigan, President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan;

Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie,

Voice Vote: All Ayes, Carried

4A - Approve Amended Policy 600.1 – Class Size

Moved by Dean Thorson and second Tom Keenan

Voice Vote: All Ayes, Carried

5A – Approve Potential Increase in Instruction Fee for FY11

Role Call: Ayes Geoff Deigan, President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan;

Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie.

Moved by Dr. Eric Hebert and second John Wylie

6A – Authorize Execution of Executive Director Contract Agreement

Role Call: Ayes Geoff Deigan, President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan;

Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie.

Voice Vote: All Ayes, Carried

Moved by Dean Thorson and second John Wylie

Voice Vote: All Ayes, Carried

7A - Appoint PCCS LLC Officers

Moved by Dr. Eric Hebert and second Steve Achtemeier

Voice Vote: All Ayes, Carried

8A - Approve Administration's Recommendation Regarding Changing the Number of Hours Employees Must Work to Qualify for Full Time Benefits

Table until May Board meeting

Voice Vote: All Ayes, Carried

New Business - Future Agenda Topics

- Mr. Nigil Whittington, the new PCCS Executive Director, will join the Prairie Crossing Charter School May 17th, 2010.
- Geoff would like a consensus to move the board meeting up to May 18th. All approved

Upcoming Events

- Pancake Breakfast
- Plant Sale
- Rummage Sale
- Graduation

Adjourn 9:59 P.M.

Moved by Mark Dybas and second by Steve Achtemeier

Voice Vote:

Role Call: Ayes Geoff Deigan, President, Vice President; Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan; Dr. Eric Hebert; Dean Thorson; Elizabeth Stearns; and John Wylie. Carried
The Board will reconvene May 18th, 2010 at 7:00 P.M. in the **Anna B. Comstock Building – Conference Area**