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PRAIRIE CROSSING
CHARTER SCHOOL



WHERE EDUCATION COMES NATURALLY

PCCS Board of Director's Meeting
Minutes

Tuesday, May 18, 2010 7:03 PM
Anna B. Comstock Building – Conference Area
1531 Jones Point Road
Grayslake, IL 60030
Approved 6/22/10

Call to Order

President Geoff Deigan

The minutes of a meeting of the PCCS Board of Directors held on Tuesday, May 18, 2010 in the Conference Area of the Anna B. Comstock Building, Prairie Crossing Charter School, 1531 Jones Point Road, Grayslake, Illinois.

A copy of the board documents for this meeting is available for viewing either on the school website (www.pccs.ws) or in the school office.

Board Members Present

Geoff Deigan: President
Dr. Barbara Provost: Vice President
Steve Achtemeier: Treasurer
Mark Dybas: Secretary
Dr. Eric Hebert
Tom Keenan
Elizabeth Stearns
Dean Thorson

Board Members Not Present

John Wylie

Parents and Guests Present

Karen Achtemeier: Parent
Terry D'Angelo: Parent/Board Recorder
Laura Elizabeth Fay: Parent
Ling Lin
John Rizzo: Parent/LLC Board Representative
Maureen Rizzo: Parent
Jennifer Ropke: Parent/PSO President

Staff Present

Myron Dagley: Director
Nigel Whittington: 2010-2011 Director
Sarah Kirch: Director of Development
Stacy Gavin: Business Manager
Adam Cora, Chris Hershiser: Staff Liaison
Reena Bagri, Frances Verenski, Gery Thomas:

Those members answering roll call to constitute a quorum were:

Roll Call: Ayes, Geoff Deigan, President, Dr. Barbara Provost, Vice President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan; Dr. Eric Hebert; Elizabeth Stearns; Dean Thorson; and John Wylie.

Pledge of Allegiance recited by

Motion to Approve the Agenda by: Dean Thorson and second by Dr. Eric Hebert
Motion carried 7:03 P.M.

Introduction & Open Discussion:

Geoff Diegan, PCCS Board of Director's President introduced the 2010-2011 school year's Executive Director of PCCS, Mr. Nigel Whittington:

Mr. Nigel Whittington: Opened his communication to the audience by reading his Chinese cookie's fortune from dinner.

'There is a prospect of a thrilling time ahead of you'

He stated that it was very appropriate to read just before coming to the board meeting.

Furthermore, he said that children are a gift to us and he thanks the parents for putting their trust in him with their most precious gift. He said that PCCS is fortunate in many ways because the world of education changes every 20 years when a new theory comes along. Prairie Crossing Charter School provides an established mission and vision and is up front to parents, staff, and the community as to what they value in a school.

Mr. Whittington will be here this week to meet staff, parents, and students.

Discussion Agenda

1. Review Legal Bills
March 31, 2010 - Hodges, Loizzi, Eisenhammer, Rodick & Kohn (\$9794.93)
 - Myron stated this is the bill for March and the vast majority of the bill is related to the labor negotiations.
2. 2nd Reading at Board for Revised Policy 900.1 – Fundraising & Gift Acceptance
 - Grammatical Change: Section: *Restriction on Gifts*. Mr. Dagley stated his concerns with adding text to a portion of Section III that is a quote. The Board agreed that text should not be added to this section.
3. 2nd Reading at Board for Revised Policy 900.3 - Maintenance of Donor Records
 - All changes were made in the policy and were revisited by the Communication Publications and Governance Committees.
4. 1st Reading of Received Policy 1000.4 – Rental of Facilities to Community Groups:
 - Dr. Eric Hebert commented about the rental expectations. Steve Achtemeier suggested to the committee they reach out to PCCS's insurance company. Dr. Barb Provost commented on the renters unlocking and locking school property during the rental period because the rental party will have facility access. Policy 1000.4 will go back to the committee for a second revision.
5. Review draft 4 Tentative FY11 Budget
Mr. Dagley presented the draft budget. All recommendations of the joint Finance and Human Resources Committees' meetings have been included in the budget. A few items have been added including funds for a copier, increased funds for outreach activities, and funding for support in launching the new website. The administration respectfully recommends that the Board of Directors adopt Draft 4 of the Tentative Budget for FY-11 effective May 18, 2010. The Board thanked staff for all of their work on the budget.

Public Comment 7:28-7:36

10 Minutes

Laura Fay: Voiced her opinion regarding the teachers who were considered for non renewal and asked the board to take into consideration of their passion to follow the Mission of PCCS and keep in mind our Charter when evaluating performance.

John Rizzo: Questioned the amount of the annual appeal expense built into the FY 11 budget

Reena Bagri: Asked if the board received her written communication. Geoff replied that the board received the communication and thanked her.

Closed Session

Discussion related to 5ILCS 120/2(c) 1-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

- A. Review Teacher Contract List
- B. Consider Recommended Teacher Non Renewal – Case 5-18-10-1
- C. Consider Recommended Teacher Non Renewal – Case 5-18-10-2

Review Teacher Assistant – Letter of Employment List

Discussion related to 5ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

- Discuss Organization of Team Pursuant to Demand to Bargain

Motion to go into closed session by Mark Dybas and second by Dean Thorson

Role Call: Ayes Geoff Deigan, President, Dr. Barbara Provost, Vice President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan; Dr. Eric Hebert; Dean Thorson; and Elizabeth Stearns;

John Wylie (absent).

Motion Carried 7:33 pm.

Reconvened Open Session at 9:03

Consent Agenda

10. April Director's Report - includes Principal's, Manager's of Benefits & Facilities, Director of Development and Business Manager's Report

Written report provided. Forecast report submitted at the meeting. Sarah Kirch provided an update on recent events and thanked the numerous parents who helped with these events.

11. Financial Statements, April 2010

Written report provided Treasurer's Report and Finance Committee Report. Tom Keenan commented about the expenditures for April and May as 'tailing down'. Myron stated that funding has not yet been received for the special education salary reimbursement.

12. Treasurer's Report and Finance Committee Report

Written Report provided.

13. Human Resource Committee Report

Written report provided at the meeting: Staff changes for FY11, Draft 4 for FY 11 Budget, 392 student for ISBE,

14. Governance Committee Report

Verbal report provided: Rental agreement and all discussed that went on for the 2nd revision

15. Communications/Public Relations and Fund Raising Committee Report

Written report provided: Sarah opened the floor with gratitude to all volunteers who made these events successful. The Pancake breakfast was shy of doubling their profits from last year, The Plant Sale, and Prairie Pedal. Nathan Aaberg called Sarah Kirsch to thank her for the support of the charter school. Geoff thanked John Rizzo, Jeff Loeschorn, and Bob Liginiski for their support as well.

16. Excellence in Academic Programs Advisory Committee Report
Written report provided
17. President's Report
Written report provided
18. PSO Report
Written report provided
19. Review Open Session Minutes –4/27/10
No Comments
20. Motion to Approve Open Session Minutes –4/27/10 Moved: Mark Dybas
Second: Tom Keenan Voice Vote: All Ayes Carried
21. Motion to Accept all other Reports on Consent Agenda Moved: Dr. Barbara
Provost Second Dean Thorson Voice Vote: All Ayes Motion Carried

Public Comment: Time: 9:13 - 9:16 P. M.

Laura Fay stated that ISBE's vote regarding Southland College Prep Charter School is on Friday and it is time to show support.

Action Agenda – New Business

1A - Authorize Payment of Legal Bills- \$9794.93
Moved by Steve Achtemeier and second by Dean Thorson

Roll Call: Ayes, Geoff Deigan, President, Dr. Barbara Provost, Vice President,
Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan;
Dr. Eric Hebert; Elizabeth Stearns; Dean Thorson;

John Wylie (absent).

Motion Carried

2A - Approve Revised Policy 900.1 – Fundraising & Gift Acceptance as amended tonight
Moved by Dr. Eric Hebert and second by Steve Achtemeier

Voice Vote: All Ayes Motion Passed

3A – Approve Revised Policy 900.3 - Maintenance of Donor Records
Moved by Mark Dybas and second by Tom Keenan

Voice Vote: All Ayes Motion Passed

5A – Approve Tentative FY11 Budget
Moved by Tom Keenan and second by Steve Achtemeier

Roll Call: Ayes, Geoff Deigan, President, Dr. Barbara Provost, Vice President,
Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan;
Dr. Eric Hebert; Elizabeth Stearns; Dean Thorson;

John Wylie (absent).

Motion Carried

6A – Authorize Issuance FY11 Teacher Contracts
Moved by Dean Thorson and second by Dr. Barbara Provost

Roll Call: Ayes, Geoff Deigan, President, Dr. Barbara Provost, Vice President, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan; Dr. Eric Hebert; Elizabeth Stearns; Dean Thorson

John Wylie (absent)

Motion Carried

6B – Approve Non Renewal Teacher Contract Case 5-18-10-1
Moved by Steve Achtemeier and second by Dr. Eric Hebert

Roll Call: Ayes, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan; Dr. Eric Hebert; Elizabeth Stearns; Dean Thorson

No: Geoff Deigan

Abstain: Dr. Barbara Provost

John Wylie (absent)

Motion Carries

6C – Approve Non Renewal Teacher Contract Case 5-18-10-2 as presented session
Moved by Dean Thorson and second by Steve Achtemeier

Roll Call: Ayes, Steve Achtemeier, Treasurer; Mark Dybas, Secretary; Tom Keenan; Dr. Eric Hebert; Dean Thorson

No: Geoff Deigan

Abstain: Dr. Barbara Provost, Elizabeth Stearns

John Wylie (absent)

Motion Carries

7A – Authorize Issuance FY11 Teacher Assistant Letters of Employment as modified in closed session
Moved by Dr. Eric Hebert and second by Dean Thorson

Roll Call: Ayes, Geoff Deigan, Dr. Barbara Provost, Elizabeth Stearns, Steve Achtemeier, Tom Keenan, Dr. Eric Hebert; Dean Thorson

Abstain: Mark Dybas

John Wylie (absent)

Motion Carries

8A - Approve Closed Session Minutes of Previous Board and Executive Committee Meetings of 4-27-10
Moved by Dr. Eric Hebert and second by Steve Achtemeier

Voice Vote: All Ayes Motion Carried

New Business - Future Agenda Topics
Minutes

10

Dr. Barbara Provost stated the Board of Directors should begin advocating for new board members to seat three new board members in October. The Governance Committee will work on this.

Motion to adjourn by Steve Achtemeier and second by Mark Dybas to adjourn the PCCS Board of Director's Meeting at 9:20 P.M.

Ayes all

Motion Carried

Respectfully Submitted,

Mark Dybas
PCCS Board Secretary