

EST. 1999

# PRAIRIE CROSSING CHARTER SCHOOL



WHERE EDUCATION COMES NATURALLY

## PCCS Board of Director's Meeting Minutes

Tuesday, July 6, 2010 7:00 PM

**Kennicott Building – Staff Lounge**

**1531 Jones Point Rd**

**Grayslake, IL 60030**

Approved July 27, 2010

---

### **Call to Order**

President Geoff Deigan

The minutes of a meeting of the PCCS Board of Directors held on Tuesday, July 6, 2010 in the Kennicott Building, 1531 Jones Point Road, Grayslake, Illinois. A copy of the board documents for this meeting is available for viewing either on the school website ([www.pccs.ws](http://www.pccs.ws)) or in the school office.

### **Board Members Present**

Geoff Deigan: President

Dr. Barbara Provost: Vice President

Tom Keenan

Mark Dybas: Secretary

Dr. Eric Hebert

Elizabeth Stearns

Dean Thorson

### **Board Members Not Present**

John Wylie

Steve Achtemeier: Treasurer

### **Staff Present**

Nigel Whittington: Director

Brian Greene: Principal

Kathleen Lynch: Director Special Education

Ms. Jan Kraemer: Business Manager

### **Those members answering roll call to constitute a quorum were:**

Roll Call: Ayes, Geoff Deigan, President, Dr. Barbara Provost, Vice President; Mark Dybas, Secretary; Tom Keenan, Dr. Eric Hebert; Elizabeth Stearns; and Dean Thorson.

### **Discussion Agenda**

1. Review Potential New Staff Hires from Vacant Positions for FY-11  
Mr. Deigan informed the Board and HR Committee that the purpose of this joint meeting was to insure that all positions are filled in time for the new School year. Mr. Deigan clarified that all discussions related to the hiring of subcontractors as special education staff will be done in open session. Ms. Lynch presented information on the special education positions that will be filled with contractors. The Board asked questions about the qualifications of these contractors. Mr. Dybas questioned the rates we are paying for these services, expressing concern that they were approximately 10% above market rates. Mr. Deigan expressed his belief that all contracts for these services should provide the flexibility to terminate with 30 days notice. The Board continued to have a discussion about the rates for these services. Ms. Lynch recommends that the School renew its contracts with these providers. The Board consensus was that Mr. Whittington should move forward with negotiating the most favorable contracts possible with these providers. The Board also reviewed what hires/positions, as a matter of practice, would be given contracts versus what hires/positions would be retained as at-will employees. Administration expressed their

desire to issue contracts to various positions throughout the School as has been done in previous years. The Board asked Mr. Whittington to bring information regarding this desire to the next Board meeting such that his request could be further reviewed and acted upon if needed.

2. Review Minutes of Previous Meetings

Dr. Hebert presented the minutes of the May 11, 2010 Human Resources & Finance Committee meeting for review and approval. Dr. Hebert was provided corrections for the spelling of names.

**Public Comment**

None

**Closed Session**

Discussion related to 5ILCS 120/2(c) 1-The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

Motion to go into Closed Session:

Moved: Dean Thorson

Second: Eric Hebert

Ayes:

Geoff Deigan, Dr. Barbara Provost, Mark Dybas, Dr. Eric Hebert, Tom Keenan, Elizabeth Stearns, Dean Thorson

Carried

Time: 8:13 PM

Return to open session: 9:01 PM

**Action Agenda**

1. Recommend and or Approve New Staff Hires for FY-11

Motion to approve Kathryn McDermott for the position of School Secretary as discussed in closed session

Moved: Dean Thorson

Second: Elizabeth Stearns

Roll Call:

Ayes:

Geoff Deigan, Dr. Barbara Provost, Mark Dybas, Dr. Eric Hebert, Tom Keenan, Elizabeth Stearns, Dean Thorson

Carried

Motion to approve AnneMarie DePaz for an initial one year contract for the position of 3<sup>rd</sup>/4<sup>th</sup> Grade Multi-age teacher as discussed in closed session

Moved: Eric Hebert

Second: Dean Thorson

Roll Call:

Ayes:

Geoff Deigan, Dr. Barbara Provost, Mark Dybas, Dr. Eric Hebert, Tom Keenan, Elizabeth Stearns, Dean Thorson

Carried

Motion to approve Tera Tatyrsa for an initial one year contract for the position of 3<sup>rd</sup>/4<sup>th</sup> Grade Multi-age teacher as discussed in closed session

Moved: Tom Keenan

Second: Elizabeth Stearns

Roll Call:

Ayes:



Motion to approve negotiation with Ginger Bohac to for school psychology services not to exceed 24 hours per week at a not to exceed the FY-10 rate with cancellation clauses as discussed in open session

Moved: Dean Thorson

Second: Elizabeth Stearns

Roll Call:

Ayes:

Geoff Deigan, Dr. Barbara Provost, Mark Dybas, Dr. Eric Hebert, Tom Keenan, Elizabeth Stearns, Dean Thorson

Carried

Motion to approve issuance of letters of employment to

Sally Mehrstens, Sue Tomei, Katie Germata, New staff member

For the positions of Special Education TA's as discussed in closed session

Moved: Dean Thorson

Second: Eric Hebert

Roll Call:

Ayes:

Geoff Deigan, Dr. Barbara Provost, Mark Dybas, Dr. Eric Hebert, Tom Keenan, Elizabeth Stearns, Dean Thorson

Carried

Motion to approve Board authorization of employment of Jan Kraemer in the position of Business Manager as discussed in closed session

Moved: Tom Keenan

Second: Eric Hebert

Roll Call:

Ayes:

Geoff Deigan, Dr. Barbara Provost, Mark Dybas, Dr. Eric Hebert, Tom Keenan, Elizabeth Stearns, Dean Thorson

Carried

Motion to approve Board authorization of employment for:

- Sarah Kirch – Director of Development and Event Planning
- Kathy Beyer – Administrative Assistant
- Mary Burks – Manager of Facilities and Benefits
- Dil Dybas – Public Relation and Community Relations
- Jim Coonan – Technology Support Coordinator
- Tom Moran, Jesse Alvarado, Rosie Alvarado

as discussed in closed session

Mr. Dybas announced that he would not be voting on this motion as it impacted the employment of his wife, Dil Dybas.

Moved: Eric Hebert

Second: Dean Thorson

Roll Call:

Ayes:

Geoff Deigan, Dr. Barbara Provost, Dr. Eric Hebert, Tom Keenan, Elizabeth Stearns, Dean Thorson

Abstain

Mark Dybas

Carried

Motion to approve employment of Gillian Sandler in the position of 7<sup>th</sup> grade TA as discussed in closed session

Moved: Tom Keenan

Second: Dean Thorson

Roll Call:

Ayes:

Geoff Deigan, Dr. Barbara Provost, Mark Dybas, Dr. Eric Hebert, Tom Keenan, Elizabeth Stearns, Dean Thorson

Carried

2. Approve Minutes of Previous Meetings

Motion to Approve minutes of May 11, 2010 Joint meeting of the Finance and Human Resources Committees of the PCCS Board of Directors

Moved: Dean Thorson

Second: Tom Keenan

Voice Vote:

All Ayes

Carried

**Public Comment**

None

Motion to adjourn by Mark Dybas and second by Dean Thorson to adjourn the PCCS Board of Director's Meeting at 9:28 P.M.

Ayes all

Motion Carried

Respectfully Submitted,

Mark Dybas

PCCS Board Secretary