

What is "S C R I P"

scrip (skrip), n. 1. substitute money in the form of gift cards or gift certificates. 2. a great way to raise money for PCCS.

SCRIP Order Form

Overview of How SCRIP Works

SCRIP is a great way to raise money for PCCS because it doesn't require you to spend any more money than you normally spend doing your weekly shopping. PCCS buys gift certificates at a discount, and then sells them at face value, making a profit on each sale.

You just purchase the gift certificates for the stores you usually shop and then spend them like cash! There are many retail stores, grocery stores, gas stations and restaurants that participate. Look over the list and highlight those stores where you normally shop. Buy those gift cards to have on hand the next time you visit those stores. Once you get into the SCRIP habit it's easy!! Buy SCRIP for your weekly grocery, gas and video purchases, for birthday and holiday gifts and for dining out. Using SCRIP costs you absolutely nothing. These are funds you are already spending in the community, with or without SCRIP. Using SCRIP allows our local merchants to support PCCS.

You can even use the Kohl's and JC Penney gift cards as payment on your charge account. This way you can still benefit from those special sales that are for charge account customers only! When your bill arrives, just order SCRIP, go to the store in person, and apply the SCRIP to your account.

Ordering SCRIP

Print out the SCRIP order form from the school's website, fill out and return to the school office marked "SCRIP." You must include your payment with the order form. Any paid orders that are in the office by Friday at 3:30pm will be ready for delivery or pickup the following Wednesday. Your first SCRIP order will be returned to you in a reusable envelope that you can use to send in your next order.

Paying for SCRIP

The preferred payment method for SCRIP is a check, made payable to "PCCS." We do also accept credit cards.

How SCRIP is Delivered

You will have the option to have your SCRIP delivered to you via your child's backpack. All you need to do is to fill out and sign the section at the bottom of the order form. If you prefer to pick up your order you may do so on Wednesday afternoons between 3:00 and 3:30 in the school office. If your child is absent on Wednesday or you are not able to pick up your order, please contact the SCRIP coordinator to make other arrangements.

For questions, please contact Helen Trage at 847-548-0057 or helathome@ameritech.net. or Donna Englehardt at 847- 752-8757 or cdengel@comcast.net

Frequently Asked Questions Regarding SCRIP

Must I use an official order form?

No, but the order form is preferred. You may send in a note with the SCRIP cards you would like to order. The SCRIP order form will be posted on PCCS's website.

Must I send it in the envelope it is delivered in?

No, although the nice big envelopes your SCRIP is delivered in are meant to be reused each week, if you can't find it one week, send your order in something else (reuse an envelope from a bill, staple your check to your order and do without an envelope, it doesn't matter.) Eventually we'd love to have the SCRIP envelope back, however, in order to re-use it.

What happens if I don't spend the full amount of the certificate?

Most vendors use plastic gift cards that can be swiped at the register and the amount you spend is deducted from your card balance. If a vendor uses paper certificates they may give you cash back for the difference.

Can I have a standing order each week?

Certainly! This is the best method to get your regular grocery and gas cards. For example: just let me know you'd like \$100 in Jewel and \$50 in Shell every week. No need to send in an order form each week...just send in a check or give me a credit card number to keep on file and I'll charge it each week.

Can I charge my SCRIP?

Yes! We do pay a certain percentage for credit card use, but when our SCRIP order reaches a certain amount our shipping charge each week is reduced. So although your credit card order doesn't earn the same percentage for the school, it does help us out in reducing our shipping charge and thereby increasing our SCRIP profit.

Where can I see what percentage the school earns from each vendor?

Please visit www.mannaexpress.net to see the vendor list and vendor guidelines.

What do I do if I miss the Friday deadline?

If your envelope gets to the office late your order will be kept for the next week's order and you will be notified. If you realize that you just forgot to send it in, you may email the SCRIP coordinator by Monday morning 8 am to get your order in for the week.